

## RENTS, DUES, & FEES

**Annual membership fee – due January 1** 2019 \$60.00

*The full membership fee is due from each artist who is a member as of January 1 of each year, and is due on that January 1. This fee is non-refundable if you leave the gallery later during the year.*

**Monthly space rental – due by the first day of the month. Effective through June 2019:**

4' x 8' wall (incl L-shaped space at back)	\$66.00
8' x 8' wall or L-shaped 8'x8' space	\$132.00
3-wall cubicle	\$264.00
4' x 4' floor space	\$66.00
Jewelry pedestal	\$17.00

**Commission:** *Effective through June 2019* 15%

*Based on sales price before tax and shipping  
The artist's portion of the sale is normally paid to the artist by the 15<sup>th</sup> of the month following the month of the sale.*

**Featured Artist Show fee – for entire front section** 2019 \$300.00

*Must be paid on or before the first day of the month of the show*

**Extra sitting day credit – for each extra day sat in a month** 2019 \$42.00

**No-sit fee – for month when you do not sit** 2019 \$42.00

**Missed scheduled sit day fee** 2019 \$50.00

*Must be paid if you fail to show up for a scheduled sitting day, in addition to the no-sit fee if you do not sit that month.*

**Missed wall change fee** 2019 \$20.00

**Late rent payment fee – for each month rent/dues/fee payment is delinquent** 2019 \$15.00

**One-time non-refundable membership fee** \$195.00

*Payments of rents, dues, and fees should be mailed or delivered to the Gallery.*

**Checks must be made out to "Gallery Los Olivos".**

**Credit cards will not be accepted for payment of rents, dues, and fees.**

*Penalty for use of a credit card is \$10.00 or 10% of the amount charged, whichever is greater.*

**Statement errors:** *If the monthly statement sent by our bookkeeper has an error in billing, you are responsible for paying the correct amount and reporting that error to the bookkeeper and to GalleryLosOlivos@gmail.com quickly. Once it is reported, the gallery will make an adjustment on your next statement to show the additional amount you owe or the amount you will be credited because of overpayment.*

**If you leave the gallery:** *If you terminate your membership, you must give 30 days written notice to the Director of Membership and inform the Director of Sitting. All rents, dues, fees, and sitting requirements during that 30 days are due before terminating your membership and removing your work.*